



Frequently Asked Questions

LIBRARY SERVICE CHANGES

WOODRUFF LIBRARY RENOVATION

MAY 2009-APRIL 2010

1. How will we enter the building?

From June 1-December 2009, Library users may enter the building through a rear side door (near the handicapped parking spaces) facing Beckwith Street.

2. How will Library hours be affected?

Library hours will vary based on construction activities.

3. Where will books and journals be located?

All books are being relocated to the Upper Level. While most of the circulating collection is available on the shelves, some materials may require staff assistance for retrieval.

4. Will course reserves be available?

Yes. Students may pick up course reserves at the Circulation Desk in the Quiet Study Room (Lower Level).

5. Will the process for book orders remain the same?

Yes. Faculty may continue to use the purchase recommendations forms on the Library website or email requests directly to their subject librarians.

6. Will library instruction classes be available?

Yes. Library instruction sessions will be offered in the Library as space and construction permit. Librarians also are available to conduct instruction sessions on each campus.

7. How do I contact a librarian or staff member?

Call the Information Desk at 404-978-2067 to be directed to the appropriate staff member or department. Faculty may also email their subject librarians directly.

8. Will the Archives & Special Collections be open during renovation?

Yes. Reading Room hours and location may change to accommodate construction.

9. How will the Morehouse Martin Luther King Jr. Collection be handled?

The Woodruff Library will remain the custodian for the Morehouse King Collection, with the Digital Collection being accessible in Archives & Special Collections. Email archives@auctr.edu or call 404-978-2052 for hours, location and to schedule appointments.

NOTE: Woodruff Library policies governing Visitor Access, Parking, Interlibrary Loan and ARCHE cards will remain the same during renovation.

For more information about service changes or other renovation related questions, visit the Renovation Web site at: www.auctr.edu/renovation-site/index.asp, email: libraryrenovation@auctr.edu or call 404-978-2067.