



Atlanta University Center Robert W. Woodruff Library

Clark Atlanta University • Interdenominational Theological Center • Morehouse College • Spelman College

LIBRARY FOOD and BEVERAGE POLICY

Effective September 27, 2010

This policy provides guidance for Atlanta University Center (AUC) students, faculty, staff and visitors regarding the consumption of beverages and food while in the Library. The following guidelines are provided to maintain a clean and healthy learning environment.

1. Alcohol is strictly prohibited in the Library building and anywhere on Library property.
2. Beverages in sturdy, covered containers may be brought into most areas of the Library, but **NOT** in the:
 - Archives Research Center
 - Technology Design Studio Presentation Practice and Audio/Video Editing Studios.
3. Snack food, such as candy bars, whole fruit, chips, and pretzels, may be carried / consumed in most areas of the Library, but **NOT** in the:
 - Archives Research Center
 - Technology Design Studio Presentation Practice and Audio/Video Editing Studios.
4. Items that are purchased in the Woodi Café (salads, sandwiches / wraps, cereals, yogurts, fruit cups) can only be consumed in the Woodi Café seating area beneath the entry stairs.
5. All other carry-out, prepared food items are strictly prohibited and may not be carried / consumed in the Library by AUC students, faculty, staff, and/or visitors.
6. Librarians, instructors or faculty conducting classes or meetings in the Library may prohibit or limit the consumption of food and beverages during their class or meeting times.
7. Library staff and security officers are authorized to take possession of any non-compliant food or beverage items and items being consumed in unauthorized areas of the Library. Non-compliance with these guidelines may result in an individual's removal from the Library premises.
8. Smoking is prohibited in the Woodruff Library building and within 20 feet of its exterior.
9. Any policy exceptions, in the case of special events and other extraordinary circumstances, must be approved by Library administration.

The Robert W. Woodruff Library is *Your Library*, your place to learn, study, research, collaborate and interact. Help us keep it sanitary, comfortable and safe for all members of the Atlanta University Center community. Questions regarding this policy should be directed to the Security Services Manager, 404-978-2108 or librarysecurity@auctr.edu.